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Help me remember to tell Deann today to put you on her e-mail list so you'll get the minutes along with everyone. Sorry I didn't forward them earlier - I guess I thought you were on her list.

----- Forwarded message from Deann Craft <dustylga@yahoo.com> -----

Date: Fri, 30 Jan 2004 07:00:21 -0800 (PST)
From: Deann Craft <dustylga@yahoo.com>
Reply-To: Deann Craft <dustylga@yahoo.com>
Subject: Library Board Meeting Minutes- Jan 26th
To: Debbie Thrasher <dthrasher@athenslibrary.org>

*Approved
4-19-04*

OCONEE COUNTY LIBRARY BOARD

Minutes of the Quarterly Meeting

January 26, 2004

Watkinsville Library

The meeting was called to order by Chairman Doris Firth. The quorum present consisted of the following: Doris Firth, Elaine Brown, Billy Porter, Linda Smith, Phyllis Luke, Peter Wylie and new member Jim White. Also present were Kathryn Ames, Debbie Thrasher, Judy Atwood and Commission Chairman Melvin Davis.

Absent: Deann Craft and Mitchell Swan. *Off the Board (correction)*

Minutes to the previous meeting were approved.

Public Comments: No public comments were made.

Branch Manager's Report: We have met our goal of having one adult program per month for 2003. The Oconee County Library Friends held family fun day in October. The Oconee County High School volunteers contributed to the success of this event. Our special programs each month have been enjoyed by all who attended. Debbie said that she would like to visit the two new mayors: Jan Thurmond of Bogart and Jim Luken of Watkinsville.

Regional Director's Report: Everything is on target as far as the budget is concerned. We are in good shape on expenditures. The book count is high at both libraries. Legislative issues, they are calling for reductions in courier and

bookmobile expenses. The Pines Executive Board has passed a "general contractor" courier service that will speed delivery.

Kathryn passed out a handout entitled Library Law 101. One item of particular interest stated that board members who miss three consecutive meetings are automatically removed from the board. These rules must be enforced or state financing may be at risk. Therefore Chantel Dunham and Tammy Sullivan were removed from the board.

Judy Atwood stated that the branch managers completed their management training in December and indicated they would like to receive more training, as they found this very beneficial.

Friends' Report: The Family Fun Day was the big project for this quarter and it was a big success. Also, a dinner was provided for staff in December.

The Bogart Friends sponsored Breakfast with Santa and wrapped books at Borders in December. They will have a Valentine's Tea on February 8th. Several fundraisers are in the works for the spring.

Old Business:

Display/Meeting Room Policies:

-Bold print means "removed"

-Italics means "added"

Each library should set it's own policy. The rules say no one can be turned away. Please review and express your concerns. Comments should go to Linda and Peter to take to the regional meeting.

Filtering: The only thing filtered is the GA Genealogy site. We are getting that ~~complaint~~ fixed.

New Business: Computer Replacement Plan- Latoya presented "Computer Replacement Proposal." Motion was made and passed to use part of \$8000 to replace and update computers in Watkinsville and Bogart; this is not to exceed \$4000. Budget committee consists of Peter, Billy and Doris.

Meeting was adjourned. The next meeting will be held April 19th in Bogart at 4:30.

Respectfully Submitted,

Deann Craft

Do you Yahoo!?

Yahoo! SiteBuilder - Free web site building tool. Try it!
----- End forwarded message -----

Debbie Thrasher dthrasher@athenslibrary.org
Branch Manager
Ocnee County Libraries - member Athens Regional Library System
P. O. Box 837 1080 Experiment Station Rd.
Watkinsville, GA 30677
706.769.3950 FAX 706.769.3952

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OCONEE COUNTY LIBRARY BOARD

Minutes of the Quarterly Meeting

April 19, 2004

Bogart Library

*Approved
7-19-04*

The meeting was called to order by Chairman Doris Firth. The quorum present consisted of the following: Doris Firth, Elaine Brown, Linda Smith, Deann Craft, Phyllis Luke, Peter Wyllie, Jim White, Ray Billings, and new members Art Zimmerman and Ginger Griffith. Also present were Kathryn Ames, Debbie Thrasher, Judy Atwood, and Watkinsville mayor, Jim Luken. Billy Porter and Dr. Shannon Adams were absent.

New Members were introduced and welcomed.

A correction to the previous minutes was made: Mitchell Swan has also been removed from the board because of his military service in Iraq. Also under "Old Business" Filtering, it should have read, the only site that is having a problem is the GA Genealogy site. After these corrections, minutes were approved.

Public Comments: No public comments were made.

Branch Managers Report: The budget committee, consisting of Doris Firth, Peter Wyllie, Billy Porter, and Debbie Thrasher, prepared the budget requests that were presented to the Oconee Co. Commissioners. Debbie Thrasher has been invited to the Commissioner's Meeting at 7 on April 20th for a proclamation in honor of the library for Library Week.

Deborah Goldberg from Athens Regional Library has replaced Christine Dietz at Bogart. Laureen Adams' position has been temporarily filled by Phil Seigler from Athens Regional and will be permanently filled by Alice Bettini also from Athens Regional Library.

We have had several successful programs, which have been well attended! We began our second Family Place Workshop, which is a five-week program for 1-5 year olds and their caregivers. This has been a big success and already has a waiting list. March was the 100th birthday of Dr. Seuss; both libraries had special programs. Debbie represented the library at Chick-fil-a dressed as "The Fractured Fairytale Book Fairy."

The county provided the management-training seminar "Who moved my cheese" to branch managers and department heads of Athens Regional Library in our ESP room. Cynthia, Rosalyn, Alice, and Debbie attended the children's services annual conference in Perry, GA.

The Oconee County Extension Service gave the library a CD "Focus on Diabetes" which included nine lessons; this can be viewed at the library or taken home.

Regional Director's Report: The governor has proclaimed April 20 as Library Worker's Day.

There will be a Trustee Training Workshop at Athens-Clarke Library on May 12th.

On October 12-15 Cathy Helms will present a program on Library Law.

The Pines program has been funded for FY04 and FY05. Our new courier system will be implemented the first of July. This should decrease our postage costs.

The state has offered a "restoration of funds" to help with losses we have suffered. Oconee County will receive \$891, which must be spent by June 30, 2004. The materials grant will be at 35 cents per capita in the coming year, which is the minimum amount by law. Our Gates Computers will be delivered by September 30th. Judy Atwood talked about the summer reading program; the theme is "Step to the Beat...Read." Plans are scheduled for a variety of performers and programs at each branch.

Friends' Report: Bogart held a Valentine's tea on February 8th. A basket of "Dr. Seuss" items was raffled off. Friends of the Watkinsville Library are preparing for Thursday Night Live. A husband and wife team of mystery writers will be the featured guests. The friends are raffling off a basket. In June, they will hold children's book sale. Friends have been busy canvassing businesses for donations for summer reading club coupons and gifts as incentives.

Old Business:

We have received our six new computers that we purchased for \$4,000.00 to help cycle out the old computers.

Ray Billings stated that he wanted us to be aware that the library is on the "hit list" of the Oconee County School System. This would mean a loss of \$35,000.00 in funds. The budget will be finalized by mid-summer. Debbie Thrasher will speak to Dr. Adams about our concerns. If we were to lose the funds, the Board of Education would lose their two seats on the Oconee County Library Board. We are $\frac{3}{4}$ through with the fiscal year and we are inline with around 75% of revenue received and expenditures spent. Bogart was billed the first of March so it will be received shortly.

Peter Wyllie reported on the Regional Board meeting's discussion of the meeting room policy. The open door policy has no local control. They are adding that the meetings before or after regular hours will have to be approved for the time requested. This will give some local control as when the rooms are reserved they must specify the hours needed.

New Business: The Regional Board is considering a "drug free workplace policy." All new hires will be drug tested. At present only safety and monetary positions were tested. One employee per month will be randomly tested throughout the region. This will lower our worker's compensation payments. For

our new members' information: 3 of our members serve on the Regional Board.

Meeting was adjourned. The next meeting will be held July 19th in Watkinsville at 4:30.

Respectfully Submitted,

Deann Craft

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[Move](#) | [Copy](#) | this message to: [Delete](#) | [Reply](#) | [Reply to all](#) | [Forward](#) | [Bounce](#) | [Resume](#) | [Save as](#)[Back to INBOX](#)  **Date** Tue, 19 Oct 2004 09:24:30 -0400**From** Kathryn Ames <kames@mail.clarke.public.lib.ga.us> **To** pblake@athenslibrary.org **Reply-To** kames@gcpl.net **Subject** FW: Fwd: Library Minutes- July 19th, 2004**Parts**  1.2 [no description] text/html 13.20 KB  [Message Source](#)

Oconee County Library Board

Minutes of the Quarterly Meeting

July 19th, 2004

Watkinsville Library

The meeting was called to order by Chairman Doris Firth. The quorum present consisted of the following: Doris Firth, Elaine Brown, Linda Smith, Deann Craft, Peter Wyllie, Art Zimmerman and Jim Luken. Also present were Kathryn Ames, Debbie Thrasher and Judy Atwood. Absent members were Jim White, Phyllis Luke, Billy Porter and Ginger Griffith.

Previous minutes were approved.

Action Item:

Tony Acton with Boy Scout Troop #80 presented his plan for improvements to Bogart landscaping as an Eagle Badge project. He proposed a gravel pathway to the amphitheater. He will move the two picnic tables together and build a 24' X 12' shelter. He will fix an area with a birdbath and benches in front of the windows. He will have an entire troop helping him and supplies have already been donated. He hopes to have it completed by October. The board unanimously approved.

Public Comments:

None.

Branch Manager's Report:

In April we held a genealogy Exposition. In May all the schools were visited to promote the vacation reading club: "Step to the Beat, Read."

The Athens Regional Library presented a puppet show: "And the Dish Ran Away With the Spoon." 161 children and adults enjoyed the program at both libraries.

We had good attendance at our computer classes each month.

In June we had several programs in conjunction with the vacation reading club. Eric Letwin presented a program as our kickoff with 150 people attending in Watkinsville and 92 in Bogart.

In all we had 677 children and 377 adults in Watkinsville. In Bogart, we had 373 children and 187 adults. Cynthia also presented programs to ESP Day Camp.

The county gave us 12 refurbished computers and we also purchased a new microfilm reader/printer and scanning software for the genealogy department. Two new Dell computers were purchased for Watkinsville. The panic button security system was purchased for Bogart.

Regional Director's Report:

Kathryn stated that we will be receiving new Gates computers. The state will

be replacing 1/3 yearly. We should receive these by September.

She attended a Pines Meeting. They will start on an open source project, which uses readily available software and develops it for statewide use. Staff Development Day is scheduled for September 15, 2004. September 22nd will be Friends of GA Libraries workshop at Watkinsville. Judy Atwood stated that performance reviews have been completed. Judy and Debbie will present a program at "COMO" for colleagues; this will share

the leadership training we have implemented in our county. The coaching e-mail group has been successful with branch managers e-mailing concerns and solutions.

Friends' Report:

The Oconee County Friends invited Takis and Judy Iakouou, a husband and wife mystery writing team, to Thursday Nite Live.

A book sale was held and made \$270. The next event is Thursday Nite Live next Thursday with Julie Canon.

The Bogart Friends are planning a fund-raising cookbook and are requesting recipes that can be submitted at the library.

Budget:

Kathryn presented the budget. The Board of Education cut our budget by their contribution of \$34,000. The Oconee County Board of Commissioners agreed to up their contribution by \$22,000. In order to balance the budget, we adjusted the materials grant by \$7000, as we had money in the gift accounts for materials. This will allow us to keep the 3% salary increases and we will not have to cut hours or personnel. Budget was approved.

New Business:

Peter Wyllie made a proposal to amend the constitution.

1: "No new board member appointments will be made by an agency that does not contribute to the library's financial support on a regular basis."

2: "All existing board members will be allowed to finish their term."

3: "The total board members will be reduced by the number of members not appointed."

The motion was approved by Art Zimmerman and seconded by Linda Smith; this will be posted at both libraries and voted on at the next meeting.

Drug testing will be done on all new hires and random testing will start on existing employees. This will result in a 7% reduction in workers

compensation insurance.

They also voted on a new sick leave policy. When an employee has a catastrophe illness, other employees can transfer their own sick leave to them.

New members to the Oconee County Commissioners and the Oconee County Board of Education will be notified by Debbie Thrasher or board members to define all the libraries do for the schools. The libraries provide personnel to go to schools for special programs on a regular basis and we purchase special reading materials required by the schools. We will try to get a small amount budgeted from the Board of Education to help with our expenses and also to satisfy their requirement to contribute to the library in order to have members on the library board. When funds are available, we hope to have the funds reinstated into our budget.

Meeting adjourned. The next meeting will be held October 18th at 4:30 at the Bogart Library.

Respectfully Submitted,

Deann Craft

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http://us.rd.yahoo.com/mail_us/taglines/aac/*http://promotions.yahoo.com/new_mail/static/ease.html Mail Address AutoComplete - You start. We finish.

----- Forwarded message from Debbie Thrasher <dthrasher@athenslibrary.org>

Date: Mon, 18 Oct 2004 10:02:44 -0400 (EDT)

From: Debbie Thrasher <dthrasher@athenslibrary.org>

Reply-To: Debbie Thrasher <dthrasher@athenslibrary.org>

Subject: Fwd: Library Minutes- July 19th, 2004

To: kames@athenslibrary.org

These were sent to you in July - understand how they could be misplaced after all this time. I actually saved them! Glad I did -

----- Forwarded message from Deann Craft <dustylga@yahoo.com> -----

Date: Wed, 21 Jul 2004 18:46:51 -0700 (PDT)

From: Deann Craft <dustylga@yahoo.com>

Reply-To: Deann Craft <dustylga@yahoo.com>

Subject: Library Minutes- July 19th, 2004

To: Kathy Ames <kames@athenslibrary.org>, Judy Atwood

<jatwood@athenslibrary.org>, Cynthia Jameson

<cjameson@athenslibrary.org>, Debbie

Thrasher <dthrasher@athenslibrary.org>

Oconee County Library Board

Minutes of the Quarterly Meeting

July 19th, 2004

Watkinsville Library

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Meeting adjourned. The next meeting will be held October 18th at 4:30 at the Bogart Library.

Respectfully Submitted,

Deann Craft

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----- End forwarded message -----

Debbie Thrasher dthrasher@athenslibrary.org
Branch Manager
Oconee County Libraries - member Athens Regional Library System
P. O. Box 837 1080 Experiment Station Rd.
Watkinsville, GA 30677
706.769.3950 FAX 706.769.3952
----- End forwarded message -----

Kathryn S. Ames, Director
Athens Regional Library System
2025 Baxter St.
Athens, GA 30606
706-613-3650 x 333
706-613-3660 fax

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Oconee County Library Board

Minutes of the Quarterly Meeting

October 18th, 2004

Bogart Library

The meeting was called to order by Chairman Doris Firth. The quorum present consisted of the following: Doris Firth, Phyllis Luke, Art Zimmerman, Deann Craft, Billy Porter, Peter Wyllie, Linda Smith, Ginger Griffith, Jim White, Janet Stratton, and Ray Billings. Also present were Kathryn Ames and Debbie Thrasher. Absent: Elaine Brown.

Previous minutes were approved. Welcome to new member Janet Stratton. Doris Firth was reinstated.

Public comments:

none.

Branch Manager's Report:

Debbie expressed the board's sympathy to Peter Wyllie on the death of his wife, Martha. A collection will be taken for ESP and the Bogart Friends will donate books in her memory to the library. Articles from the Enterprise were passed around.

Tony Acton's boy scout project for improvements to the grounds at the Bogart Library is almost complete. Members were invited to look over his project.

Debbie has a meeting Monday morning with the new school superintendent, Dr. Shumake, to go over the library's budget cuts.

In this quarter we have concentrated on improving public relations with calendars, posters, bulletin boards, and newspaper coverage. We finished off the Vacation Reading Club; 1957 children participated. End of the summer parties with prizes and food were supplied by the friends at each library.

A program featuring Georgia Library Friends was held at our library for all the NE GA counties. Lobbying and library advocacy were discussed.

Our We the People Bookshelf program was presented, "Courage: The American Spirit." The courage of the pioneers was presented through artifacts,

*Approved
1-24-05*

clothing of the times, and spinning on a loom.

On September 15th the libraries were closed for staff development day. The day was filled with workshops, classes, and fellowship.

20 computer classes have been offered this quarter.

Regional Director's Report:

Kathryn told how the Madison County Library was hit during Hurricane Ivan. The building was damaged and has been closed for three weeks. Luckily, no one was injured and the adult collection was saved.

Gates' computers will be replaced. We will receive 12 new computers and get to keep the older ones.

The Ins. of Museum and Library Services Grant will provide \$260,000 for a substation to reach out to the latino population located on Hwy 29 N past Athens Tech near latino trailer parks.

Linda Smith and Peter Wyllie will rotate off the board. A book will be donated in each of their names for their services to the libraries. Peter and Linda are representatives on the regional board. Since they are rotating off the board, they will be replaced by Phyllis Luke, Art Zimmerman, and Janet Stratton.

The budget is on track with 25% expended.

Friends' Report:

Bogart Library was closed for the Bogart Fall Festival. The Bogart Friends raffled off six different themed baskets. Watkinsville Library will close for the Watkinsville Fall Festival and will have a booth to promote the library.

The Oconee County Library Friends purchased a color scanner/printer along with some shelving. The Family Fun Day will be Saturday November 6th.

Old Business:

At the last meeting Peter Wyllie made a proposal to amend the constitution.

1: "No new board member appointments will be made by an agency that does not contribute to the library's financial support on a regular basis."

2: "All existing board members will be allowed to finish their term."

3: "The total board members will be reduced by the number of members not appointed."

The proposal was posted at both libraries as required. The proposal was unanimously approved. Kathryn will mail copies of the constitution to board members to review.

Debbie read the service plan for FY04 from the Strategic Planning Committee to outline work that has been done and what will continue to be worked on.

Meeting adjourned. The next meeting will be held Monday, January 24th at 4:30 PM

at the Watkinsville Library.

Respectfully Submitted,

Deann Craft

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